



REGISTRATION CHECKLIST

THE FOLLOWING INFORMATION IS MANDATORY FOR REGISTRATION. YOUR PACKAGE IS CONSIDERED **INCOMPLETE** IF ALL INFORMATION IS NOT PROVIDED AND WILL NOT BE ACCEPTED UNTIL ALL INFORMATION HAS BEEN RECEIVED.

Enrolling in Grade _____ for 20____ - 20____

____ The student is coming from _____ Home school _____ Private School
_____ Another Clayton County School _____ Another Georgia School
_____ An Out-of-State School (City & State _____)

- ____ Complete all paperwork in manila folder (per child)
- ____ Child's original/ copy of Certified Birth Certificate
- ____ Current Immunization Records (Georgia Form 3231)
- ____ Current Eye, Ear, And Dental Screening (Mandatory Georgia Form 3300)
- ____ Child's Social Security Card
- ____ 2 Current Proofs of Residency (i.e. Power Bill, gas bill, water bill, mortgage, lease, etc. NOT Phone or cable bill.)
- ____ Parent/Guardian Pictured ID
- ____ Withdrawal papers from previous school
- ____ Current Report Card/ School Transcript showing current grade placement
- ____ Any legal documentation pertaining to the child
- ____ IEP Paperwork

Information Verified by: _____ Date: _____

Affidavit of Resident

Required if you are residing with someone and have no address verification in your name.

- ____ Affidavit of Residence (Must be completed and signed by person whose name is on lease or deed)
- ____ Notarized
- ____ Homeowner must provide valid ID
- ____ Provide 2 Proofs of Residence

Verified by (Initial) _____

Date _____